



BUSBRIDGE JUNIOR SCHOOL FRIENDS MEETING

Held at BJS on Monday 16th October 2017

Present

Clare Parsons, Emma Calderwood, Lorraine Collins, Fiona Forshaw, Nicky Hemery, Lucy Smith, Rebecca Dunt, Jon Hart, Vicki Barrett, Jenny Lansdowne, Gina McAdam, Nicole Horstead, Fiona Kimbell, Clare Hutchinson, Julie Wagerfield, Sophie Walker, Kate Le Mesurier, Richard Catchpole

Apologies

Previous Friends Meeting

Minutes from the last AGM were approved.

Whiteboards

Mr Catchpole has ordered two new interactive whiteboards for classes 3B and 4W classrooms as the existing ones are dated and the screens difficult to see. He asked whether the PTA would be willing to help fund the new boards.

Firework Night

Firework night this year is being organised by Lorraine Collins. Jon Hart is organising the floats and has requested that he is given at least 10 days notice from each stall holder. St Johns Ambulance is booked, Alan is setting up the online tickets, Laura is going to produce the flyer and the Risk Assessment is done.

It was agreed that the year group in charge of security would also organise helpers to clear up the field the next morning.

Christmas Fayre

NH outlined the stalls for the Christmas fayre and then allocated them to classes as follows:

4W – Christmas Craft Room

5M - Bar

3B - Bottle tombola and sweetie tombola

3G - Soft toy tombola

6E - Santa's room

6P - Secret shopping room

5W - Helpers to serve with hot food (dining room)

4L – Children's games

Vic Hicks kindly offered to coordinate the making of the wreaths again this year at her house (20 Quartermile Road) on Friday 1st December from 9.00-1.00pm.

Mufti

Discussion took place about the number of mufti days planned for the Xmas donations and whether there were too many. Mr Catchpole said he was happy to go ahead as planned this year, but review them again for next year.

Friday 10 November Children's Secret Shopping Room

3B Children's wrapped sweets for the Friends to bag up (no nuts please)

3G Adults wrapped sweets for the Friends to bag up

Year 4 approx 3-5 pocket money gifts suitable for children

Year 5 approx 3-5 pocket money gifts suitable for ladies

Year 6 approx 3-5 pocket money gifts suitable for men

Thursday 16 November Bottle & Jar Tombola

All year groups – bottles (alcohol, cordial, soft drinks), jars, preserves. If the item is homemade please label it including when it was made and if possible include the ingredients. Thank you

Friday 24 November Luxury Hamper Raffle

All year groups – luxury non-perishable food items suitable for hampers, crackers, Christmas napkins etc

Friday 1 December Sweetie Tombola & Cake Stall

Years 3 & 4 Sweets for Sweetie Tombola

Years 5 & 6 Cakes and Christmas bakes

DBS

Committee members and those who help on a regular basis with the Friends (Class Reps), need to have an up-to-date DBS. In order to start the process you would need to send an email to the school Secretary Liz and then she will forward you the link.

Post AGM discussion with school and for future reference, school newsletters are produced fortnightly so if we need information to be added please contact Liz by the Monday of that week at the very earliest to ensure there is space for this to be included.

To ensure a clear line of communication and to prevent any confusion if PTA related emails are needed to go out to the whole school please forward these to the Chair who will pass onto the school office.

Finally for Data protection purposes, please ensure all parent emails are Bcc so parents are not able to view other parents emails and information. In previous years there have been issues with emails and parental replies being sent to the whole class so we need to avoid this going forwards and also new Data Protection Laws are coming into place next year.

Spring Disco – Thursday 8th February.

Quiz Night – TBC

Next meeting

Next Friends Meeting is confirmed for Monday 15th January 2018 from 7.30pm and will take place in the Learning Lab.