



Headteacher

Mr Richard Catchpole BSc (Hons) PGCE NPQH

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19th November 2019

Dear Year 5 Parents and Carers

Year 6 Residential Visit to PGL Windmill Hill Activity Centre, East Sussex – 21st to 25th September 2020

In Year 6 we take the children on a residential trip to the PGL Windmill Hill Centre in East Sussex which offers some excellent activities and adventurous challenges for the children. We are pleased to inform you that the Year 6 residential trip is now booked to take place from Monday 21st to Friday 25th September 2020.

We are letting you know the details of the trip cost well in advance so that you can spread the payments if you prefer. The total cost of the trip is £385.00 which includes all travelling, accommodation, bedding and activity costs. Whilst this is considered a voluntary contribution, we regret that if we do not cover the cost we may have to cancel the trip. Please contact Mr Catchpole as soon as possible if you need to talk in confidence about any difficulty in covering the cost.

In order to help spread the cost of the trip, payment may be made in seven instalments. We would be grateful for the money to be paid by the following dates:

£55.00 by Friday 13th December 2019*

The first instalment is non-refundable*

£55.00 by Friday 10th January 2020

£55.00 by Friday 7th February 2020

£55.00 by Friday 6th March 2020

£55.00 by Friday 3rd April 2020

£55.00 by Friday 1st May 2020

£55.00 by Friday 5th June 2020

However if you would prefer to make one payment, please send the total payment of £385.00 by Friday 13th December. Payment can be made through Parentmail PMX or if necessary by cheque payable to "Busbridge Junior School".

Please complete and return the consent slip below with your first payment (whether in full or the first instalment) by Friday 13th December 2019.

More information regarding this residential trip will follow at a parent information evening towards the end of this academic year in the summer term but in the meantime, please do not hesitate to contact us if you have any questions.

Yours faithfully

Mr Richard Catchpole
Headteacher

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Child's Name..... **Class**.....

I give permission for my child to take part in the residential trip to PGL Windmill Hill YES / NO

a) I have paid either the first instalment of £55.00 via ParentMail PMX or cheque YES / NO

OR

b) I have paid a one-off payment in full of £385.00 via ParentMail PMX or cheque YES / NO

(please note cheques should be made payable to "Busbridge Junior School")

Parent/Carer name (please print):.....

Signed..... **Parent/Carer** **Date**.....

Please return this slip with payment by Friday 13th December 2019