



Cherish  *Challenge*

Job Description for Learning Support Assistant

Vers Sept 26

Responsible to: Headteacher

Line managed by: Deputy Headteacher & SENCo/Class Teacher

Purpose of job: To assist the school leadership in providing education which endorses our school vision of 'Cherish and Challenge : reflect the love of Christ by cherishing each other as unique individuals, and challenging all to achieve and succeed' and become lifelong learners.

To ensure the effective inclusion and support of children with SEN in school implementing the school's SEND Policy and procedures under the direction of the SENCo and class teachers.

To support members of staff in the daily running of the school.

To play an active role promoting the well-being of all children and to actively promote and adhere to all school safeguarding policies and procedures.

Job Profile: Learning Support Assistant

To support children's learning so that additional needs are not a barrier to independence and success, cherishing the children whilst also challenging them to achieve their best.

Learning Support Assistant responsibilities include:

- To support the well-being and happiness of pupils, being aware of their mental health needs and recognising when a child needs additional support in this area
- To support children's learning, providing scaffolded support with a view to developing independence
- To enable children to feel success in their learning and other aspects of school life
- Working with outside professionals e.g. SALT, OT, and implementing suggested support.
- Supporting pupils to utilise strategies to aid concentration and access task
- Attending to pupils' personal and health needs
- Developing appropriate resources to support pupils
- Assisting in the management of pupils' social interaction and behaviour
- Leading small teaching groups or 1:1 intervention programmes, providing feedback to teachers about a child's attainment and progress
- Liaising with other staff in order to provide the best possible support for children
- Supervising children at break and lunchtimes – supporting children with their social communication, their play and their peer relationships
- Contributing to short written reviews of a child's support with guidance from the class teacher or SENCO.
- Attending planning meetings, led by the SENCO, to contribute to the planning and implementation of SEND support plans and EHCP provision
- Supporting the teacher in maintaining an engaging learning environment

Person Specification:

Essential:

- Good level of written and spoken English – Hold an English GCSE or equivalent
- Numerate – Hold a mathematics GCSE or equivalent
- Basic IT skills.
- Able to communicate effectively with pupils.
- Able to maintain records and pupil files.
- Able to work effectively with adult team members.
- Able to maintain confidentiality.

Desirable

- First Aid qualification
- Previous experience working in a school as an LSA / TA.