



Busbridge CE (Aided) Junior School
Brighton Road
Busbridge
Godalming
Surrey
GU7 1XA

Telephone: 01483 417302

Headteacher

Mr Richard Catchpole BSc (Hons) PGCE NPQH

Email: admin@busbridge-junior.surrey.sch.uk
Website: www.busbridge-junior.surrey.sch.uk

Tuesday 17th March 2020

Dear Parents/Carers and Staff,

I am writing to update you with our school response to the current situation with regards to the Coronavirus.

In line with current government advice, we are making some changes to upcoming events. These include:

- Year 6 trips to Godalming Museum - as the museums are now closed to the public, both of these trips have been postponed.
- Year 5 trip to Priors Field School - this trip has been postponed.
- 4P class assembly - this will now be postponed.
- Dorking halls Music Festival - this will be postponed.
- Visitors into school including visiting authors and Science Workshops - these events will still take place but we are 'screening' visitors with a series of questions to ensure that they are suitably healthy to come and visit the children.
- All upcoming sporting fixtures have been cancelled until further notice.
- Second Hand uniform sale – this has been postponed.
- The School Disco - while we will not be holding the school disco as planned, we are looking into an alternative event for the children that can happen with school staff and within the school day. We will keep you informed as to our progress with this.

Mr Evans is in a period of self-isolation. He does not have any Covid- 19 symptoms but is following government guidelines. Whilst he is still involved in planning the provision for class 6E, he is not able to come into school and teach until his 14 days of isolation are concluded. Therefore, Mrs Helen Banks will teach 6E in the mornings. Mrs Banks works in the school as a Learning Support Assistant but is a qualified teacher with experience of teaching Year 6. Mrs Sammie Lucas, who is a Higher Level Teaching Assistant, will teach the class in the afternoons. Both will work closely with Miss Mistry, and Mr Evans via e mail, to give consistency and continuity to the teaching of 6E.

As and when we are sent guidelines from the Department of Education, we are passing these on to you via e mail. We are receiving a high number of calls to the office, and emails to staff, with individual inquiries as well as requests for work from parents whose children are self-isolating. Please can I reassure you that we will be sending information regarding home learning to parents in due course. Please keep communications with the school office and teachers to a minimum – by all means contact either myself or Mrs Barker.



We do ask for your support and patience at this time as we are a fully functioning, open school delivering education to the majority of our pupils, whilst also spending time planning for the event of a school closure should we be asked to do so. Please bear with us as a school whilst we cope with the implications of this unprecedented coronavirus situation, especially on ongoing and increasing staff absence.

Many thanks for your ongoing support.

Mr Catchpole
Headteacher

