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**Headteacher**  
Mr Richard Catchpole BSc (Hons) PGCE NPQH

Thursday 9<sup>th</sup> January 2020

Dear Year 4 Parents and Carers

**Re: Year 4 Sayers Croft Residential Trip Information Evening on Tuesday 21<sup>st</sup> January 2020 at 6pm**

The Year 4 residential trip to Sayers Croft in Cranleigh will soon be upon us taking place after the half-term from Monday 9<sup>th</sup> to Wednesday 11<sup>th</sup> March 2020. In preparation for the trip, we would like to invite you to a parents' information evening about it.

The **meeting for Year 4 parents and carers will be held on Tuesday 21<sup>st</sup> January at 6.00pm in Class 4WT** when we will give more details of the visit, and answer any questions you may have. We would be most grateful if at least one parent from each family could attend, and would ask you to indicate this on the slip below.

We would be grateful if you could complete and return the slip below to indicate whether you are able to attend this Information Evening by Monday 20<sup>th</sup> January to give us an idea of numbers.

Yours faithfully

Richard Catchpole  
Headteacher

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**Year 4 Sayers Croft Residential Trip Information Evening  
Tuesday 21<sup>st</sup> January 2020 at 6pm in class 4WT**

Child's name: ..... Class:.....

I / We will be able to attend the Sayers Croft Information Evening on Tuesday 21<sup>st</sup> January\*

OR

I / We will not be able to attend the Sayers Croft Information Evening on Tuesday 21<sup>st</sup> January\*

***(please cross out whichever does not apply\*)***

Parent/Carer(s) (please print name):.....

Signed: .....Parent/Carer Date: .....

***Please complete and return by Monday 20<sup>th</sup> January 2020***