



Busbridge CE (Aided) Junior School

Brighton Road, Busbridge
Godalming, Surrey, GU7 1XA
Tel: 01483 417302

Email: admin@busbridge-junior.surrey.sch.uk



Headteacher: Richard Catchpole BSc (Hons) PGCE NPQH



SCHOOL CARETAKER

Permanent contract starting as soon as possible

**Surrey Pay grade PS4 £22,475 to £24,193 full time equivalent
£11.97 to £12.89 per hour**

**Working hours: 7.00am to 9.00am, Monday to Friday (10 hours per week)
A different start time can be negotiated, e.g. 6.30am
52 weeks per year (30 days annual leave plus bank holidays)**

There is some level of flexibility around the number of hours and work pattern. It may be possible for us to fit this role around your current commitments. Have a chat with us if you're interested.

We are a happy, high achieving and popular junior school. We are seeking a Caretaker who will be part of a friendly and dedicated team of staff. Previous experience in a caretaking role is not essential.

We are looking for someone who:

- Is dedicated to the well-being and safety of our school community, children and adults alike.
- Is a hard working individual who takes pride in their work and wants our school to look its best.
- Is practical, pro-active and is able to follow instructions accurately and with enthusiasm.
- Is reliable and responsible enough to ensure the safety and security of our school site.
- Is able to communicate clearly and professionally with staff, children and parents.
- Has competent DIY skills and is able to perform basic repairs and maintenance.
- Is physically able to carry out manual handling tasks and cleaning duties.

In return we can offer you:

- Full training in Caretaking responsibilities and expert support from our external Premises advisors.
- Appropriate clothing, tools and equipment to complete duties.
- An attractive, well-resourced school and grounds close to the Surrey Hills AONB.
- A caring and supportive place of work where individual talent is appreciated, personal growth is encouraged through an excellent programme of CPD, and work life balance is valued.
- Paid overtime at appropriate rates where required.

Visits to our school are warmly welcomed and strongly encouraged

Please contact our School Business Manager Mrs Kirsty Morris in the school office to arrange a visit on 01483 417302 or by email to finance@busbridge-junior.surrey.sch.uk. For further information please visit our school website: www.busbridge-junior.surrey.sch.uk.

Applications should be made using the form which you can download from the eTeach website or directly from our school website. Applications by CV alone will not be accepted.

Closing date: Weds 20 March (12 noon) Interviews: Week beginning 25 March 2024

Appointment will be subject to references and the successful applicant will be subject to an enhanced Disclosure & Barring Service check.

Busbridge CE Junior School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.