



Headteacher

Mr Richard Catchpole BSc (Hons) PGCE NPQH

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Friday 4th February 2022

Dear Year 4 Parents and Carers

Re: Sayers Croft Residential Trip – Monday 7th to Wednesday 9th March 2022

Further to the letter sent last term, this letter contains information about the forthcoming trip to Sayers Croft. The list below shows the activities that the children will undertake during their stay. Attached is a kit list with items the children will need, and also a Personal Contact/Medical Details form which we need you to complete ahead of the trip.

Activities: All the activities are led and supervised by experienced instructors and our school staff.

Pond dipping	Nature Explorers	Maze & Blindfold Trail	Boulders
Gladiator challenge	Shelter building	Earth walk	Orienteering
Evening walk to roundhouse	Disco		

The centre is very well equipped to run these residential trips/activities safely and follows strict Health and Safety guidelines which will be additionally enhanced to follow risk assessments/Covid guidelines in line with Government regulations. We also do our own risk assessment ahead of the trip and will ensure Covid guidelines are followed.

Kit List: We attach the kit list to help with the preparations for the visit.

Personal Contact and Medical Details Form: We also attach a Personal Contact and Medical Details Form which needs to be **completed and returned, together with the consent slip below, to the school office via the class teacher by Friday 11th February 2022**. Please take care to complete all sections of the forms and both sides. Please note if we need to contact parents/carers generally during the trip (eg. in the case of late arrival home of the coach) we will contact you by text/email. General updates about the trip will be posted on the school website and emailed on a daily basis. A member of school staff will contact a parent/carer directly if required on an individual basis.

We are looking forward to what should be an enjoyable and educational visit. In place of an information evening in school, we have prepared an information Powerpoint to give you more details about the trip which will be emailed to you next Monday, the day on which the children will also see the powerpoint in school. If you have any queries, please do not hesitate to contact us by email to our trip leader Mrs Wright (dwright@busbridge-junior.surrey.sch.uk) or to myself (head@busbridge-junior.surrey.sch.uk).

Yours faithfully

Mr Richard Catchpole (Headteacher)

Sayers Croft Residential Trip – Monday 7th to Wednesday 9th March 2022

Child's Name..... **Class**.....

I give permission for my child to take part in the Sayers Croft residential trip YES / NO

I consent to my child taking part in all the activities as listed in the letter above: YES / NO

I have ensured that my child understands that it is important for his/her safety and for the safety of the group that any rules and any instructions given by the staff in charge are obeyed YES / NO

I understand that those supervising the visit are in loco parentis and must exercise a standard of care that would be expected of a reasonably prudent parent YES / NO

I certify that so far as I am aware my child is medically fit* to undertake this trip and associated activities and there are no known health reasons why he/she should not do so. (**Please give details on the medical form attached if your child suffers from any medical condition of which, whilst not affecting his/her ability to undertake this trip, you consider the Party Leader should be aware of*) YES / NO

I have completed & returned the personal/contact and medical details form YES / NO

I consent to any emergency medical treatment necessary during the course of the trip and sharing my child's details with relevant medical personnel if required YES / NO

I give consent for my child to have their photograph taken on this trip for use on the school website and school newsletter. You can withdraw this consent at any time. YES / NO

Parent/Carer (please print name):.....

Signed..... **(Parent/Guardian) Date**.....