Headteacher
Mr Richard Catchpole BSc (Hons) PGCE NPQH

**Busbridge CE (Aided) Junior School**
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Date: March 2021

Dear Parents/Carers,

Name:

Class:

We are encouraging the children to be READY and RESPONSIBLE for their own learning. Please can you help us to do this by supporting your child in replenishing some key items from their pencil case.

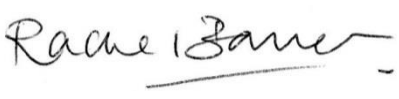
Below is a list of items available from the School Council shop. Your child's teacher has highlighted the equipment that it would be helpful for your child to have/replenish. Please consider ordering these items from the School Council shop; our rates are very reasonable!

Simply attach your money to this order form using tape and ask your child to give the completed form to an adult in their classroom who will arrange for speedy delivery of their order.

| Item | Price | Quantity Required | Total |
|---|---|---|---|
| Berol Pen | 25p | | |
| Glue Stick | 35p | | |
| Pencil | 10p | | |
| Whiteboard Pen | 20p | | |
| Rubber | 5p | | |
| Pencil Sharpener | 5p | | |
| | | TOTAL | |

Should you have any questions regarding the above, please do not hesitate to contact me.

Best wishes,



Mrs. Rachel Barker
rbarker@busbridge-junior.surrey.sch.uk
Deputy Head teacher