



Busbridge CE (Aided) Junior School  
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Headteacher

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Wednesday 8<sup>th</sup> January 2020

Dear Parents and Carers

### Spring Term 2020 – Clubs list

Please find attached a copy of the Clubs list for the Spring term 2020. There is also an electronic version of this list on our school website <https://www.busbridge-junior.surrey.sch.uk/web/clubs/150320> (under 'Pupils & Learning' / 'Clubs') together with electronic copies of all the club flyers/booking forms. Some of the clubs are run by staff and adults employed by the school, and some are run by external providers/agencies. Please discuss the clubs list with your child and decide which clubs they might like to join and take part in.

#### Externally Run Clubs:

If your child wishes to join one of the **externally run clubs (in the shaded boxes and marked with an asterisk\*)** then you will need to **contact the provider directly to book your child** into the club - contact details and dates can be found overleaf on the clubs list attached or on the club flyers.

Copies of flyers can be downloaded from the school website (on the above link) or requested from the school office. Please note **start/finish dates can vary** for the external clubs so please refer to booking forms and information issued by these external clubs for full details of dates/prices.

#### Club Registers/Attendance

For safeguarding purposes each externally run club takes a register at the start of each session. **Please inform the club provider and the school office if your child is unable to attend the club** on the day they have booked into otherwise the school will contact you to check where your child is. If the **club runs before school, please ensure your child is taken to the club leader** in school by you (parent/carer) and registered before you leave.

#### School Run Clubs:

On **Friday 10<sup>th</sup> January** there will be a clubs assembly and the children will then have the opportunity to sign up for the clubs run by the school that they would like to take part in - we do this during break time. Many of these clubs tend to be oversubscribed so the teacher will then take the list away and randomly select children to take part in the club that term. A list of those children who are in each club will then be placed on the clubs notice board by the end of the week – **these clubs will start w/c Monday 13<sup>th</sup> January 2020.**

We aim for every child to take part in a club so if you find that your child doesn't get into any of the clubs that they signed up for please do let me know and I will do my best to help. Should you have any questions please do not hesitate to ask.

Kind regards

Mrs Rachel Barker - Deputy Headteacher ([rbarker@busbridge-junior.surrey.sch.uk](mailto:rbarker@busbridge-junior.surrey.sch.uk))